

Administrative Policy & Procedure 307

ROLE OF HCAA FACULTY IN CLINICAL PLACEMENT

HCAA instructors are responsible for providing supervision, instruction, and evaluation to HCA students in a clinical setting. Instructors play a critical role in promoting professional behavior, safe care practices, and competency development

Roles and responsibilities

- Provide appropriate direct and indirect supervision based on student's skill level and task complexity
- Ensure students only perform tasks they have been taught and deemed competent in
- Facilitate learning opportunities aligned with the 2019 Alberta Health Curriculum
- Offer guidance, feedback and clinical teaching at the point of direct care
- Observe, assess, evaluate and document student performance regularly
- Provide timely feedback and participate in formal evaluations
- Demonstrate and reinforce ethical, respectful, and professional behavior
- Promote a safe, inclusive and supportive learning environment
- Maintain effective communication with clinical site staff and students
- Report and concerns related to student performance or clinical site to the HCAA Director in a timely manner

Instructors are accountable to both the academic institution and the clinical site.

*307 Appendix A – Role of the Buddy

*307 Appendix B – Role of the Student in Clinical Placement

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