

## SERIOUS INJURY OR ACCIDENT

College employees may encounter situations that necessitate taking immediate action supportive of a student's physical well-being.

Staff members who render assistance to a student who is ill, injured or unconscious as a result of accident or emergency will be protected from legal action as outlined in Section 2 of the Emergency Medical Aid Act.

1. In the event of a serious injury or accident, the Director shall make every reasonable effort to assess the seriousness of an emergency medical condition in order to initiate the necessary course of action.
2. When a student requires emergency medical treatment, the Director shall ensure that emergency contacts are contacted as soon as possible.
3. An instructor shall supervise the student until medical assistance is available.
4. In the event of an emergency medical condition which renders a student immobile, or when the seriousness of the condition cannot be determined, the student is not to be moved, unless at risk of further injury.
5. An ambulance is to be called to arrange for treatment and transportation to the nearest medical facility.
  - 5.1 When ambulance services are required to transport a student to a hospital, the cost is the responsibility of the student.
  - 5.2 The ambulance authority will invoice the student.
6. In the event that an ambulance is not available appropriate arrangements shall be made to access medical attention or transport the injured student to a medical facility.
7. The staff member shall complete an Accident Report Form for any serious injury or accident.

Adopted: June 17, 2021

Reviewed/Revised: July 14, 2021 TB, August 26, 2024 TB