

## ACADEMIC PROBATION

### **Procedure**

A student who fails to achieve the specified minimum semester program mark (69% or higher) at the end of a semester will be placed on Academic Probation (AP). The Registrar's Office will advise the student to meet with his/her Program Director to develop strategies to improve academic standing and to determine eligibility.

A student will remain on Academic Probation if the specified minimum semester program mark is not met for a second time. If the specified minimum semester program mark is not met for a third consecutive time, the student will be academically withdrawn from his/her program.

The consequences of academic withdrawal include the student being dropped from any subsequent courses in which he/she is registered in the next term and being ineligible for student loan funding. An academically withdrawn student may apply to other Health Care Aide Academy programs without a waiting period, but must wait 12 months before returning to the program from which he/she was academically withdrawn. An academically withdrawn student who wishes to return to the program should meet with his/her Program Director to determine if there are changes to graduation requirements.

A student who returns to his/her program after having been academically withdrawn will return on academic probation. If the student fails to achieve the specified minimum semester program mark, he/she will be permanently withdrawn from the program.

Academic probation and academic withdrawals are permanently noted on the student's official transcript.

Adopted: April 24, 2024 - DC, President