

## ROLE OF FACULTY IN CLINICAL PLACEMENT

### Background

Instructors are in charge of supervision of students in the clinical area. Preceptors and Instructors will work collaboratively during the supervision process and communicate frequently about the student's progress. If it becomes apparent that intervention is needed, the lead instructor will provide additional help and guidance at the request of the Preceptor.

### Procedures

#### 1. Role of Preceptor

1.1 Preceptors act as Role Model's and work one on one with students to be a guide and sounding board for any and all questions related to the practical placement as students work through the demands of their clinical placement.

1.1.1 It is of utmost importance for the Preceptor to interact professionally with nurses, patients and auxiliary staff as students will be observing all interactions. By being an effective role model, helping to develop problem solving skills and decision making abilities in the student, you are able to effectively guide them in the appropriate way to deal with any situation in a professional and efficient manner.

#### 2. Role of the Instructor

2.1 Instructors share knowledge and skills with students in an ongoing basis. Formative feedback on how students perform tasks is critical in helping them gain knowledge, skills and attributes desirable to the profession. With the effective use of helping, supporting, using guided discovery, and through effective communication, instructors are able to assist students to achieve success. It is desirable to have students journal their experiences on a daily basis so that they can reflect on their performance and "monitor and adjust" as needed when confronted by similar situations. The lead instructor will utilize fairness and evaluate using both formative and summative methods of evaluation in order to determine the student's progress.

#### 3. Role of the Student

3.1 Students must arrive on time and be prepared to care for assigned clients. The student shall listen to the shift report, have knowledge of assigned clients, and review any pre-conference information with the lead instructor. Students must assure client safety and maintain confidentiality of the facility and its clients at all times. Only skills practiced in the clinical area that have been successfully demonstrated in the lab may be performed. Any skill that is performed for the first time, must be supervised with direct supervision of the lead instructor.

3.2 If student actions result in an actual violation of safety or confidentiality policies, the Health Care Aide Academy will remove the student from the practicum site immediately and may be withdrawn from the program.

3.2.1 Examples of safety violations include, but are not limited to:

- unsafe performance of skills
- inadequate preparation for the practicum assignment
- failure to notice a change in a client's status
- inappropriate documentation or lack of documentation
- failure to report a sudden deterioration in a client's status
- verbal, physical, emotional abuse, or neglect of clients and/or colleagues
- dishonesty regarding the treatments provided/not provided

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